**Whanau Centred Design process**

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| **Activity** | **Detail** | **Location** | **Dates** | **Lead** |
| **Community hui** | 2-3 hrs  Overview of the process /clarify the intent  Wider community stakeholders |  |  | SKIP facilitate  All interviewers should attend |
| **Interview Training** | 4 hrs  Preparation for the interviews | SKIP to facilitate  All interviewers must attend |
| **Interviews with teen parents** | 12-15 interviews minimal  30-60 mins per interview  Interviews are audio-recorded and sent to a transcriber  10-12 quotes are highlighted from each of the transcribed interviews |  |  | Community Lead to co-ordinate  Each interviews should have a second/observer |
| **Interview analysis** | 4 hours  Using the quotes from the interviews to draw out themes and insights  Pains & Gains from the insights and pulling themes |  |  | SKIP to facilitate |
| **Diving deeper into the insights – making sense** | We met…  We were amazed to…  It would be game changing…  Then pull out the HMW statements |  |  | SKIP to facilitate |
| **Write insights document** | 1. Intent 2. Process – diagram 3. Who we talked to 4. What we learnt (unpack) 5. What were learnt insights 6. Differences 7. Summary of who we met 8. Opportunities of How might we 9. What next 10. Key learnings |  |  | SKIP to facilitate with community lead |
| **Design workshop** | 2-3 hours with parents  Share some kai, summarise of the insights and co-design some ideas to address the challenges identified.  Walk through |  |  | SKIP and community lead co-ordinate |
| **Gathering feedback** | Feedback gathered more widely about ideas that are emerging |  |  | SKIP and community lead co-ordinate |
| **Community hui** | Bring community stakeholders back together to share insights and emerging ideas from interviews |  |  | SKIP and community lead co-ordinate |